App. F. IX-4

1931-1

File No. 54-30

Previous References

I. O. f 32-35 (1-7)

I & L 25-34 (1-13)

I. O. f.

Serial Nos. 1-4, 8, 12, 14, 15, 18, 19, 21, 22 & 29

Present

p. 63 (E)

Later References

G.J. 213-31-1

I. O. f 13-32 (1-4) ; I. O. F 50-32 (1-2)

I. O. f 26-32 (1-2)

I & L 232-32 (1-6)

Legs Dep 22-34

General and Revenue Secretariat.

I. O. f 73-33 (1-2) S.O.J. 11-44. 1-6.

S. O. F 42-35 (1-12)

S.O.J 1-36 (5 ZL 8)

Serial Nos. Thirteen only

S.O.J 17-39-4+4

" 61-40-1-3

" 40-42 (1-2) **Part B for Arip-31**

SUBJECT.

Proposals of the retrenchments of the staff of the Sandalwood factory, Bangalore.

D 849-50 D.S.A.-31

To

Sri I. O. f

Compare to Govt Nos. and send

Sanction the recommendation of Dr. I.O.f re the retention of two Research

General and Revenue Secretariat S.C.F. File No. 54 of 193 0.

Serial No.

Letter No. 1808 dated 13th December 1930 from the Director of Sandal Oil Factory submitting proposals for retrenchment of the Factory Staff and utilising part of the existing staff for work in the Mysore Factory.

The proposals of the Director do not go into details at sufficient length and his recommendations are not specific enough on certain points to enable the Government to examine them carefully and pass final orders. In all cases of retrenchments of establishment, it would be necessary to see that the least amount of hardship and loss is caused to the incumbents that have to be thrown out and to give effect to the proposed retrenchments in a gradual manner.

In order to fully examine the Director's proposals, information under the following heads is necessary:-

I. (a) A statement showing the strength of the existing establishment as compared with the strength of the staff as a consequence of the retrenchments proposed.

(b) A comparetive statement showing the existing cost and the cost after retrenchment.

II. (a) A statement showing the length of service, qualifications, and quality of work done by each official.

(b) If the services of any persons with longer service are to be dispensed with, the reasons for doing so would have to be explained in each case.

III. It is not stated if the Director's proposals for absorbing some of the officials in other Departments have been made after considering whether there is scope for their absorption in those departments.

NOTE—Contn. Sheet.

WD 02563—GPB—50,000—8-7 30

IV. (a) Information may also be required to be furnished if the Mechanics and Assistant Mechanic's proposed to be appointed as Bus Inspectors are prepared to work as Motor Mechanics on the conditions specified in G.O.No.P.2506-15/Legis. 16-28-16 dated 5th November 1930.

(b) If the Mechanics and Assistant Mechanics belonging to sandal oil factory whose services are to be dispensed with are men who have passed out of the School of Engineering, whether there is need to advertise the posts of Bus Inspectors and recruit fresh men (as the Director has already done) or whether the existing men cannot be absorbed in these posts.

3. No proposals have been made in regard to the temporary establishment that will be necessary at Bangalore till the machinery is dismantled and finally shifted to Mysore.

4. On a copy of the present communication sent to the Third Member by the Director of Sandal Oil Factories in Mysore he has minuted as follows:-

"I am generally in agreement with the proposals made excepting as regards the opening of an office in Calcutta. In order to push sales in India this step may be necessary but we may consider this separately and deal with it as an independent proposition. I agree however, Mr. Ramaswamy should not be cast adrift. He may be kept on till the question of an office in Calcutta is decided."

5 It is for orders if the papers may be referred unofficially again to the Director of Sandal Oil Factories for favour of furnishing the above information.

18-12-30

Dev Leaf

6 The Director has submitted his proposals with a view to the saving to

Serial No.

Concentrate all work in one or two factories with perhaps minimum staff and thereby effect appreciable saving in cost.

This proposals do not clearly show what principles have been adopted in the selection of the men proposed and in dispensing with the services of others for the present. No information regarding the length of service of the several members of the staff and of their qualifications have been furnished. I beg very respectfully to suggest that it would be fair that men who have put in long service and who have perhaps contributed not a little to the efficiency of the business should be given preference and their services retained. It may also be desirable to consider that the present depression may only be very temporary and may likely pass away and that a time what [illegible] that now proposed may become necessary when conditions are reverted to some extent.

Further some of the staff proposed to be thrown out are suggested for other departments but this cannot be determined

NOTE—Contn. Sheet.

without ~~considering the~~ ascertaining the Departments concerned and considering who are duly qualified for such department and could be spared and who could be allowed to continue to remain in the factory. It is only due to the men that such of them who have grown grey in the service of the factory should not be turned adrift just at an age ~~when~~ when it may be found inconvenient to find employment elsewhere suited to the rank of work they have been engaged up to.

2 In the circumstances I beg to suggest the following ~~rules~~ items for consideration in regard to retention of hands in the factory.

1. A service of 5 or 10 years in the factory as the Govt. may consider proper.

2. Such of them as are qualified for being employed in other departments may be determined and those of them who are suitable for factory work returned. Pending settlement of this question these officers may perhaps have to be continued as supernumeraries.

3. A list of persons who on account of short service may be dispensed with.

4891 (5

General and Revenue Secretariat — File No. 5'4 of 193 0.

Serial No.

10

These considerations ~~may~~ would result in retrenchment to an appreciable extent immediately and to further retrenchment some little time later and without undue or with little hardship to the Police concerned. To save time the file may be referred n. o. to the Dir for formulating his further proposals:

OFFICE OF THE THIRD MEMBER OF COUNCIL
19 DEC. 1930
No. 2969

Third Member

Bn
19/12
19/12/30

Read on 16th & 17th

11 The Director's letter was received on the 13th inst and has been looked up and on the 18th it was decided to close the packing from the 1st Jan 1931. The matter could have been settled in time if action had been more prompt. The principles on which retrenchment should be applied were discussed both at a meeting of the Board and by the Dir with me personally. Retrenchments must involve hardship. The claims of the fighting services must be considered when a

NOTE—Contn. Sheet.

WD 02553—GPB—50,000—8 7 30

DEVI[illegible] 3462 - 9 DEC. 1930

a necessary amendment but as it is proposed to meet the maximum demand with a single factory. Excepting the hospital & afford a separate substation in Calcutta the others may be approved. It is necessary to organize such an agency but the matter may be considered separately. If the factory is to be closed from the 1st Jan 1931 the Director may be authorized to give effect to the hospital funding further orders if necessary as matters [illegible]

Yours &c.

Dyer

23/12/30

23/12 23/12/30

~~23/12/30~~

General and Revenue Secretariat | S 04 File No. 54 of 193 0.

Serial No.	
12	Messrs. Parthasarathi and Ramanujaiengar both may work in the Mysore Factory and the division of work between them will be settled by the Director. The question of appointing a Superintendent for the charge of the Factory may be deferred. The Director may be asked to report if Mr. Ramaswamy, the present Manager of the Bangalore Factory, is qualified for the proposed place of Works Manager of the Mysore Factory.
13	Of the six Chemists two may, as suggested, be kept on for work in the Mysore Factory. It is desirable to see if the services of the other four cannot be utilised for some other distillation or allied work of immediate economic value. The distillation of Davana and Vetivert requires to be developed. There are also other essential oils which might be manufactured. The Director may be asked to require these four Chemists to work on problems of immediate practical importance and warn them that if in the period allowed to them - this may be fixed at six months - they do not turn out work of value, their services will be dispensed with. They may be given all facilities for investigation of the problems entrusted to them and they should study all aspects of the problems including markets for the disposal of products made and prove that the net return from the sale of the articles turned out at least fully covers the cost of keeping them in the service of the Factory.

NOTE—Contn. Sh

14 The names and qualifications of the four Chemists may be communicated to the Director of Public Instruction and the Registrar of the Mysore University. They may be asked to consider their cases in filling up vacancies in appointments for which they are fitted.

15 The proposals about the two Foremen and eight Mechanics may be accepted. None of them need be allowed more pay than they are now drawing. As regards the appointment as Bus Inspectors of any of the Mechanics to be thrown out, the matter has to be separately considered. They may apply in response to the advertisement published and their cases may be considered along with those of other applicants and they may be given preference if they possess the required qualifications. So far as the Sandal Oil Factory is concerned, their cases have to be finally dealt with and their services dispensed with after grant of leave and provident fund bonus allowable to them. The Chief Electrical Engineer and the Director of Industries and Commerce may be furnished with their names and qualifications and they may be asked to consider their cases in filling up appointments in their departments for which they are fitted.

16 There is now no draughtsman and the question of appointing one may lie over.

17 As regards the clerical staff, nine hands are proposed, of whom seven are from the Mysore Factory and two from the Director's Office. The need for two hands at Bangalore is not clear. One Stenotypist on Rs50 may be allowed and one of the hands otherwise to be thrown out may be appointed to the post.

18 The number of menials may be fixed at nine as proposed by the Director.

The Dir. has proposed 10 nine people so far 8 of his letter.

General and Revenue Secretariat

File No. 54 of 193 D.

Serial No.

19 *The opening of a Sales Office in Calcutta may be separately considered.*

20 *The cost of muster roll establishment of the Mysore Factory per month may be limited to Rs.2000/ as suggested by the Director.*

21 *The Director may be asked to review the position after six months and report on the possibilities of further economies on all items of outlay.*

22 *He may also be asked to expedite his proposals for the introduction of the pressure system of distillation.*

29-12-30

23 A draft order as above may be put up for issue after approval by the member (He will be back on the 31st inst.

29-12-30

24 Subject to a draft G.O. for Council's 29.12.30 and his letter No. D.O. 9, Ope... Director; his name after Dr.... Dr is also mentioned. Subject to approval, in the draft above the Chemist's Grade should not...

25 Typed drafts please

30/12/30

NOTE—Contn. Sheet.

WD 02553—G.P.B—50,000—8-7 30

10

Sy File No. 57 of 1930

General and Revenue Secretariat

DEWAN'S OFFICE
3542
31 DEC. 1930

26 Typed draft G.O and two letters Lr. No. 830-L.D 30/27 Excise Comr. with also if approved be signed by chemists.

For approval

Sd

31.12.30

Dewan

28

Mysr
3-12-30

29 Issue at once & Engl. CO

Dewan Member for perusal

Sd

31/12 July 31/12/30

G.O. No. 6813-57 dt 21.12.30 to 2
the Dvl, S.D.R., Dvl. Dy and Comptroller Hrs R.D. passing orders re S.D.R. Staff.

Copies to C.B. and Dev. Branch.

Letters Nos. 6817-21 & 6822-23 to 3-4
Dvl. Dy., Hon. Sl. Engr., Regr. Mys. Chem., Dy. Dd Dvl. S.D.R. Principal Chiefs of Chemists and Mechanics to the Union etc.

AF
Vide page 3 line of Dvl Letter dt 3.12

Sd
3rd member in rec
Circ[illegible]
Dewan
Issued for attendance
Sd
Dewan

General and Revenue Secretariat — File No. 54 of 193 v.

Serial No.	
1	Financial Secy has not been consulted
	Draft Leave Rules for approval
	2.1.31
	2.1.31
	Reserved
	2/1/31 Commissioner

NOTE—Contn. Sheet.

WD 02553—G PB—50,000—8 7 30

General and Revenue Secretariat — File No. 54 of 1930.

Serial No.

30

Subject

There are now 6 Chemists as follows:-
Messrs B. S. Iyengar.
K.R. Srinivasa Rao
Alavandar Naidu
Venkatarayi
Nagesa Rao
K.R. Smith

In the letter addressed to the D.P.I., Registrar, Mysore University, Director of Agriculture and Executive Commissioner, it is stated that Messrs B. S. Iyengar, K.R. Srinivasa Rao, M. Nagesa Rao & K.R. Smith were borne on the Staff from 1st January 1931 and the Commissioner heads of Depts. having been requested to consider the case of the respective Chemists in filling up future vacancies.

31 The above letter indicates that Messrs Venkatarayi and Alavandar Naidu will be permanently attached to the Laboratory. The Director has ordered "two options to be retained and the remaining four to be hired for for six months". It is therefore not certain who will be kept on permanently. Orders are for orders now whether the names of Messrs Venkatarayi and A. Naidu may be suggested to the Depts. Concerned in continuation of the previous letter:
K8. 14-1-31.

32 Yes — the Director may also be asked to say which two are being retained.

KP

Mar-31

NOTE—Contn. Sheet.

WD 02553—G.P.B.—50,000—8-7-30

Subd with a draft.

18.1.31.

47 for Govt approval

KB or other addn.

Mcy 16.1.31

Gen Secy

48 & Appd

RG 24/1/31.

Done accordingly

I am afraid this enquiry will be against the spirit of the Dewan's circular. The petitioner appears to be in Madras and the names of Chemists to the Departmental officers concerned and take final action in the matter after hearing from them

Sir KB. I think this has to be done through Mr Mcy 21.1.31

Sec 21/1

35 Appd Mcy 22-1-31

Draft. Subd KB 22/1/31

Appd Mcy 22.1.31

Secy Done

Sec 23/1 Mcy 23/1/31

Letter No 78 dated 23.1.31 to Govt Mcy

Rep. Mgr. Unit, DD.S., Ex-Commissioner of Ag. suggesting the name of Messrs Venkatarama & Co. Madras.

Sec A & S & b

REV. SEC 29 JAN

Serial No.	
12	Letter no. 4133 dated 17.4.33 from the Dir. S.D.F. submitting a report of action taken by him in giving effect to the G.O. of 31.12.32 (8(1)-2) regarding S.D.F. staff, and requesting sanction to (i) Mr. Ramaswamy being employed in Mysore as Assistant & Mr Ramaraja Iyengar and places in charge of S. wood & fuel stores. (ii) to keep on staff of existing Upper accountant, 1 Clerk & 1 Storekeeper at Bangalore & (iii) to the appointment of a body typist pending permanent arrangement thus: C.R.B. *
S	30 Mr. Ramaswamy was ordered to be kept on pending orders on the Director's report if he is qualified for the place of the 'Works Manager' of the Mysore factory. The Dir. now reports that Mr. Ramaswamy is not competent to be appointed 'Works Manager'. The question of opening a Branch Office at Bangalore is not settled yet and it is doubtful if Mr Ramaswamy can be provided with in this connection.

para 2 of p. 2

pl. 12

NOTE—Contn. Sheet.

S.V.P. File No. 54 of 1930 | General and Revenue Secretariat

It is now proposed to place Mr. Ramaswamy in charge of the S. ward and Fort Stores under the supervision of Mr. Ramaiya Iyengar. Whether Mr. Ramaswamy may be kept on and given the above duties are for orders.

In para 6 of the G.O. of 31.12.30 (Sl. 2) sanction was accorded to retain S. I hands in the Mysore Foundry and a Store Typist on Rs. 50/- in the Bangalore Foundry. The Dy. represents that there is a large volume of work to be attended to in Bangalore and wants three hands in Bangalore and 5 in Mysore. Whether the alteration of hands proposed by the Dy. may be sanctd. is for orders.

Orders are also solicited as to whether the appointment temporarily of an Anglo Indian Lady Typist may be approved. The CRB has not been advertising vacancies lately and it is not known how long the Lady Typist will be kept on. The Dy. has separately represented that a Typist on Rs. 25/- for C.M.P. Division Bangalore has been known only as for Conservancy where the Dy. may not be asked to appoint his sons for the post and to utilise the services of the Stamp peon of the Dept. also for S.D. work.

Rules for orders.

Sp. 28/3/31

Serial No.

57 41)

1) Mr. S.M. Ramaswamy is drawing a pay of Rs. 250. Whether such a highly paid Officer is necessary for charge of Sandalwood and fuel Stores is a point for consideration. He is physically disabled and it is doubtful whether he can be usefully employed as Branch Manager of the Calcutta Office. Even should it be found possible to organise an office at Calcutta in the immediate future. the question of continuing him is for orders.

2) The Divisional has made out a good case for organising a head-office at Bangalore. His proposal to keep 5 hands at Mysore and have 3 at Bangalore may be approved, as it does not involve enhancement of any additional staff.

3) The Divisional action in entertaining the lady Stenographer may also be approved as he wants a more efficient hand.

I agree
WH

I agree
WH

WH
23.3.31

Dr Secy)

m/s

Re Mr S.M Ramaswamy. I am afraid there is no justification for keeping him on in the midst of a general retrenchment. Simply because he is not competent for any work commensurate with his pay and it has not been possible to find

NOTE—Contn. Sheet.

WD 02553—GPB—50,000—8 7 30

(69.)

App. F. III—2]

General and Revenue Secretariat — File No. 54 of 1930.

Serial No.

suitable post
any substantial for him. I think
the best course is to treat him as
liberally as circumstances permit
and terminate his service.
45 Pending decision on
point the arrangements effected,
as well as those proposed by the
Dr. may be appd.

(1st Member) H.F.
25 3 31

MCM 26/3/31
46 agree. May be Subd
Dewan MMG
26-3-31

(Dewan) H.F.
26-3-31

MCM 26/3/31
47
MJ
29-3-31

(1st Member) H.F.
30-3-31

MMG 31/3

48
Aft please
(MMG
31/3/31

H.F.
1+31

MMG 1/4/31

DEWAN'S OFFICE 5381 27 MAR. 1931

OFFICE OF THE CHIEF SECRETARY TO GOVT. 2 MAR 1931 No. 650

OFFICE OF THE [illegible] 31 MAR. 1931 No. 767

NOTE—Contn. Sheet.

84.18.

Big 7.

Sgf File No. 54 of 1930

General and Revenue Secretariat

49

55 Subd with his drafts.

Kg. 4.4.31

KD

For approval

Mcn

4.4.31

Dev. Secy

50/Issue

7 4 31

7/4/31

G.O. MSD. 9481-3 dated 14th April '31 14

to the Dir. S.D.F., Comptroller and Secy. CRB sanctioning the arrangements proposed by the Dir.

Letter MSD. 9484 dated 10.4.31 15

to the Dir. S.D.F. intimating that the best course would be to terminate the services of Mr. Ramaswamy.

31 Subd with reference to para 45, page 17. Orders are solicited about the termination of the services of Mr Ramaswami. The observations at para have been Communicated to the Dir. vide Sl. 15.

16.16.4.31. May the Director be requested to suggest the terms on which the services of Mr Ramaswamy may be dispensed with.

KD 16.4.31 52 Please await further action and the matter may be referred to the Director, he may advise

Mcn 16/4/31

Secy Board

GEN. & REV. SECRETARIAT

16 APR. 1931

DEVELOPMENT BRANCH

General and Revenue Secretariat — File No. 54 of 1930. 6897 176

Serial No.	
	53 Submd for orders with a draft.
	No. 15 57/31 Reminder. 54 Issue
	Issued. 12/5/31
	nos. 10401 & 1857/31
	55 Proposals re utilisation of services of Mr. Ramaswami have not yet been rec'd. The Dir. was reminded last on 18th May 1931. Subs with another reminder.
	18. 22/5/31 56 Issue 22/5/31
	Issued. nos. 11025 & 26/31
18	Letter No. D.R. 131 & 1 D7/31 from the Dir. S.D.T. stating that the question of terminating the services of Mr. Ramaswamy has been kept in abeyance as it is considered he can be usefully employed in the Factory, and requesting approval of this action in having kept him on.
19.	Letter No. D. 2128 & 132/31 from Dir. of Commerce intg. appl. of this action.

GEN. & REV. SECRETARIAT 15-7-31 DEVELOPMENT BRANCH

GEN. & REV. SECRETARIAT 14 JULY 1931 DEVELOPMENT BRANCH

B. Jhas A 14 13.7.31

NOTE—Contn. Sheet.

20/

S. D. F. File No. 5-4 of 193 0 — General and Revenue —Secretariat

Letter no. 441 dated 27th July 1931 21
from the Dir. S.D.F. stating that
Mr. S. M. Ramaswami may be retained
to be in charge of Capital works in
addition to stores Consignments of
S. wood foil, and recommending
that Mr Ramaswami may be re-
tained till the end of June 1932.
5/7 Subs for orders with report. (Vide
paras 30, 41 & 44 of the note)
14. 30.7.31.

30 In para 2 of G.O. of 31.12.1930 S
it was directed that Mr Ramaswamy
may be retained pending further orders
in his Case. A report having been
rec'd from the Director it was ordered No. 2 (Ps) 9484
that he may be treated as liberally & 10-4-1931 — Q
as Circumstances permit and his
Services terminated. The present
Director however reported that he would
look into the matter & requested approval
to keep Mr Ramaswamy on. He now
recommends that Mr Ramaswamy
may be ~~kept on till end of June 1932~~ to be retained to be
in Charge of Capital works in addition to Stores
and Consignments of wood foil and that for
the present he will assist Mr R. Rajupan on
Construction work. The present recom is to
Continue Mr Ramaswamy till end of June 1932 T
There is no separate budget for S.D.F. ~~the net receipts~~
as the net income & loss is credited & debited to Forest Budget
The recommendation of the Director is proper

5/9 Please See Dev. Secy's note

421

App. F. III—2]

General and Revenue Secretariat — File No. 54 of 193 0

Serial No.

Dated 25.3.31 above and first Member's letter
of 26.3.31 thereon. Mr Ramaswamy is
physically disabled and it is for consideration whether
he can be placed in charge of Construction works.
2. The Comptroller has invited Communications
brought to the notice of Govt that the abolition
of the Bangalore Jail's Manufactures & Printing
Work at Mysore has resulted in material
savings. The overhead charges continue to be
heavy and in consequence the costing
production per unit of goods is about three times
what it was before. Govt are

(Sd) JMR
30-7-31

1. The Director's present recommendation
is based on what he observed during his
visit to Mysore lately. It may be
accepted.

(1st member) 3-8-31

2. The Dir's recommendations
May be sanctioned and the file submitted
to Dewan for information. The Dir's
present proposal is to keep on Mr
S M Ramaswamy till the end of
June 1932.

(Sd) 3/8/31

3) Submitted for perusal

(Dewan) 5-8-31

4 JMR 5-8-31

5 Dewan 6-8-31

6 Officer 6/8/31

5 JMR 5/8/31

OFFICE OF THE FIRST MEMBER OF COUNCIL
1 AUG. 1931
No. 937

DEWAN'S OFFICE
930
5 AUG. 1931

NOTE—Contn. Sheet.

WD 02553—GPB—50,000—8-7-30

22

421

File No. 574 of 193 0

General and Revenue Secretariat

bb Submitted with a draft.

14.6.32

Draft. Having communicated the order

Submitted

Orders

Communicated

G.O.Ms.No. 849-50 G.S.S. 9.31 dated 9.8.32 regarding retention of Mr. S.M. Ramaswamy till the end of June 1932.

GEN. & REV. SEC. 11 SEP. 2 SECT.

Existing Staff Sanctioned under G.O.Ms D.C. 2255-6 Dt. 26-24-9 dated 1.10.25 & D-2535-9 807 32-25-78 9.10.26.	Proposed New Org.
I. Two Assistant Directors. 300-25-500	
(a) M. Ramaswamy Iyengar	(a) may be asked to attend to the distillation of Liquors Manager as well as other works that may be allotted to him by the Dir. After the retirement of Mr K. this appointment may be given at Rs. 250-25-500.
(b) " K. Parthasarathi.	(b) may be appointed as Report of the Factory.
II Chemical Section.	
(a) M. B. S. Iyengar. Rs. 250.	(a & e) may be absorbed in the Chemistry Section
(b) K. R. Srinivasa Rao 180	may be appointed to be in charge of Distillation plant in the Bangalore Distillery where he is an experienced Chemist.
(c) A. Alexander Naidu 150	To be retained and posted to Mysore.
(d) K. Venkataraya 150	
(e) M. Nagesa Rao 150	vide remarks at II (a)
(f) K. R. Swamy 130	He has received Special training in oils and fats and may be absorbed in the Govt. Soap Factory.
III. Mechanical Section.	
(a) M. S. M. Ramaswami 250 Manager	A branch office may be opened at Calcutta and Mr Ramaswamy may be placed in charge in view of his good work and desirable Qualities.
(b) K. R. Pantulu 145 Asst. Manager	may be appointed as a Boys Inspector on Rs. 125/- + Rs. 20/.

ett. Norlis . · 7 or orders.

VII Mechanics & Asst. Mechanics

Mr. Bapu Ramaswamy	115/-	
" M.C. Gurvidappa.	112-8-0	
" N. Nagesa Rao.	97-8-0	
" K. Ranga Rao.	97-8-0	May be kept on and absorbed in the Factory Estt: as Mechanics or Asst. Mechanics.
" A. Chelma Raju	65/-	
" D. Murthi Rao.	65/-	
" S.R. Srinivasa Iyengar	45/-	
" V. Krishna Rao	40/-	
V. R. Subramanyam	97-8-0	Efficient mechanics who have served the Factory for nearly 13 years. May be absorbed as Rly Inspectors or their parent
T.L. Rama Rao	110/-	
D.K. Varada Iyengar	90/-	
B. Basavaraj Urs	50/-	Electric operator. Services not required
A. Narain Rao	87-8-0	
" Md. Kasim	70	Four men are on temp.
" M. Mathews Rao	45	they are entitled G and
" B.S. Gurumadachar	40	their P.F. amounts.

i not known to what
is the recommendation
made. If that question
entirely and a good service
is been considered, the
of persons proposed to
~~shall be may perhaps be~~
put

by 4 motor mechanics have
been selected for the present. It
is not known if the Officers selec-
for the requirements contemplated
is 9 i.e. 2 for each Division & 1 for RHQ Sqn
(2)

is not known perhaps be recommended
to Mr. Elsdon Engr who asked if the cause
was looked into by the Supt

for orders.

V Ministerial Staff.

Accountant B. Bhavani Shankar	125	
Asst. Accts. A. Vasudeva Rao	75	A may be kept on and absorbed in his factory Estt.
Work. Super. N. Sreenivasa Murthi	70	
Cashier C. Sreepathi Rao	75	
Stenographer	150	may be split up into two posts on Rs. 60/- each (1 typist & 1 Receptionist-telephone Operator for work in Bangalore)
Despatcher K. Desikachar	70	Vide A above.
Statistical clerk T. Ramaswamy ?	50	
Record clerk	60	?
Head clerk G. S. Subba Rao	100	Vide A above.
1 Cashier A. T. Rangaswami	45	Service not required - may not be given as they are entitled to and their P.F. amount.
1 Typist A. T. Krishna Iyengar ?	30	

VI S Store-keeper & Supervisor.

S. N. Narasimha Murthi Rao	75	may be kept on as they are required for (i) charge of General Store, (ii) charge of laboratory stores & charge of fuel
V. S. Ananta Rama Iyengar	75	
N. Chinnaswamy Naidu	70	
K. Narain Rao	60	
K. Subba Rao	55	May be terminated on gratuity as leave at credit & payment of P.F amount.
T. Subba Rao	30	
K. Subba Rao - Overseer	60	May be kept on

In view of the proposed factory work we have the needed staff, a draftsman on Rs. 50/- may be appd.

may be applied

for return

may terminate broadcast

for orders.

may perhaps be applied.

for return.

Forwarded: H. Berry
has the honour.

GOVERNMENT OF MYSORE

GEN. & REV. SECTT. 4891 16 DEC. 1930 DEVELOPMENT BRANCH

TEL. ADDRESS:
"SANDAL", BANGALORE & MYSORE

SANDALWOOD OIL FACTORY
Sankey's Lodge, Bangalore.

13th December 1930

From,

C.Ranganatha Rao Sahib, Esq., B.A., B.L.,
Director of Sandalwood Oil Factories
in Mysore, Bangalore.

To,

B.Narayanaswamy Iyengar, Esq., B.A., B.L.,
Secretary to the Government of His
Highness the Maharaja of Mysore,
Development Departments, Bangalore.

Sir,

With reference to Government Order No.D.5808-12/S.O.F. 30-30-3 dated 29th November 1930 directing that the Sandal wood Oil Factory, Bangalore, should be closed with effect from 1st January 1931 and that the distillation of sandal wood oil should be concentrated in the factory at Mysore, I have the honour to submit the following proposals for the very early orders of Government ;-

2) Establishment:-

The existing staff of the two factories consists as follows:-

1. Two Assistant Directors of Sandalwood Oil Factories (Rs300-25-500).
2. One Senior Chemist on Rs 250/-
3. One Manager at the Bangalore Factory on Rs 250/-
4. Five Chemists 1 on Rs.180/-, 3 on Rs. 150/- and 1 on Rs. 130/-.
5. One Assistant Manager on Rs. 145/-
6. 18 Mechanics :- 1 On Rs.125/-, 1 on Rs.120/-, 1 on Rs. 115/-, 1 on Rs. 112/8, 1 on Rs. 110/-, 3 on Rs. 97/8, 1 on Rs. 90/-, 1 on Rs 87/8, 1 on Rs. 70/-, 2 on Rs. 65/-, 1 on Rs. 50/-, 2 on Rs. 45/-, 2 on Rs. 40/-.
7. 6 Store keepers :- 2 on Rs. 75/-, 1 on Rs. 70/-,

1 on Rs. 60/-, 1 on Rs. 55/-, 1 on Rs. 30/-.

8. One Overseer on Rs. 60/-

9. Clerical and Menial Staff :-

Head Accountant on Rs. 125/-, 1 Steno Typist on Rs. 150/-, 1 Assistant Accountant on Rs. 100/-, 1 Cashier and Record Keeper on Rs. 75/-, 1 Head Clerk on Rs. 75/-, 1 Book keeper on Rs. 70/-, 1 Despatcher on Rs. 70/-, 1 Statistical Clerk on Rs.50/-, 1 Cashier on Rs. 40/-, 1 typist. on Rs.20/-.

15
13
30
14
13
132
220

Menials :- 1 on Rs. 18/-, 1 on Rs. 16, 2 on Rs.15/-, 1 on Rs.14/-, 1 on Rs.13/-, 11 on Rs.12/-.

The staff required for the Factory at Mysore will be be as follows :-

1. Superintendent.
2. One works Manager.
3. Two Chemists.
4. Two Foremen and 8 Mechanics.
5. Three Store keepers.
6. One Overseer and One Draughtsman.
7. The office staff will consist of :-

1 Head Accountant, 1 Assistant Accountant, 1 Book keeper, 1 Cashier and Record keeper, 1 Statistical Clerk, 1 Despatcher, 1 Steno Typist.

One Accountant and one Steno Typist will be required for work in the Director's office at Bangalore. The total number of menials required will be ten.

3 I beg to propose for the approval of Government that the officers of the existing factories may be absorbed in the New Factory in the following manner. One of the Assistant Directors will be appointed as Superintendent of the Factory. I recommend that Mr.K.Parthasarthi may be placed i charge of the duties of Superintendent of the Factory. Ther is at present no junior officer on the staff qualified for the post of Works Manager. In view of the importance of the Sandalwood Oil industry to the revenues of the

State it is desirable that an efficient and capable Mechanical Engineer of the grade of an Assistant Engineer (Rs. 250-25-450) should be appointed to the Factory as Works Manager. Although I recommend that the post of Works Manager on this grade should be sanctioned there is no need at present to make any appointment to this post until the retirement of Mr. R. Ramanuja Iyengar, Assistant Director. Mr. R. Ramanuja Iyengar will attend to the duties of Works Manager as well as other works that may be allotted to him by the Director so long as he continues on the staff of the Sandal wood Oil Factory.

4 Two Chemists.

Two Chemists will be required for work in the Factory, one for charge of distillation and the other for routine analysis and research. I have consulted Messrs.R.Ramanuja Iyengar and K.Parthasarthi as to the men who may be selected for this work from the existing staff. They both recommend that Mr.Alavandar Naidu (Rs.150/-) may be appointed as distillation chemist and Mr. K.Venkatesiah (Rs.150/-) for analysis and research. I beg that these appointments may be approved.

5 Two Foremen and 8 Mechanics.

One Foreman will be required for charge of the plant in the chemical section and the other for the rest of the plant such as the Boilers, Pumps and workshop.

I propose to appoint Mr.Siddojee Rao (Rs.125/-) and Mr.Venkataramanappa (Rs.120/-) as Foremen for charge of the above sections in the grade of Rs. 100-10-150.

Four Mechanics are required for shift work in the distillation room, four Assistant Mechanics are required for shift work in the boiler rooms. I beg to propose the absorption of the following Mechanics for the above posts.

Mechanics.

	Present pay.	Sanctioned scale.
1. Mr. Bapu Ramaswamy.	Rs. 115/-	100-10-150

	Present pay.	Sanctioned scale
2. Mr.M.C.Govindappa	Rs.112/8	100-10-150
3. " N.Nagesa Rao	Rs. 97/8	
4. " K.Ranga Rao	Rs. 97/8	

Assistant Mechanics.

1. Mr.A.Cheluvaraj	Rs. 65/-
2. " D.Murthi Rao	Rs. 65/-
3. S.R,Sreenivasa Iyengar	Rs.45/-
4. V. Krishna Rao	Rs.40/-

6) Three Store keepers.

One of the storekeepers is required for charge of general stores, one for the charge of sandalwood and laboratory stores and the third for charge of fuel.

I propose to absorb the following employees of the Factory for these posts:-

	Present pay.	Sanctioned scale.
1.Mr.S.N.Narsimhamurti Rao	Rs.75/-	35-5-75
2. " V.S.Anantharama Iyengar	75/-	35-5-75
3. " N.Chinnaswamy Naidu	70/-	35-5-75

7) One Overseer and One Draughtsman.

The present overseer Mr.K.Subba Rao on Rs. 60/- will continue as overseer of the new factory. There is no draught man at present. In view of the modifications that will have to be made in the Mysore Factory a good draughtsman should be appointed. His salary may be fixed at Rs. 50/-.

The following officials may be absorbed in the office staff.

		Present pay.	Sanctioned scale.
1.Head Accountant.	Mr.M.Bhavani Shankar Rao	125	75-10-125
2.Head Clerk.	Mr.G.S.Subba Rao	100	75- 5-100
3.Book keeper,	Mr.A.V.Srinivasamurti	70	40-5- 70
4.Cashier & Record keeper.	Mr.C.Sripathi Rao	75	40-5-75
5.Statistical clerk.	Mr.T.Ramaswamy	50	30-5-60
6.Despatcher.	Mr.K.Desikachar	70	40-5-70
7.Steno Typist		60	
8.Asst.Accountant	Mr.A.Vasudeva Rao	75	40-5-75
9.Steno Typist		60	

8 Ten menials among the present staff will be absorbed. The total cost on this establishment will be Rs. 150/- per month.

9 I beg to add that except in regard to the Steno Typis of whom two will be employed one for work at Bangalore and another at Mysore on an aggregate monthly salary of Rs.120/- as against the provision of Rs.150/- in the present sanctioned scale and the new appointment of draughtsman on Rs50/- all the officials referred to above will get only the pay they are getting at present in the grade already sanctioned to them. No additions to salary are proposed in any case... although I understand it was the intention of Mr. Mehkri to recommend increases in salary in the case of certain officials and he also spoke to me on this subject. I am of opinion that the question of additions to salary of the staff retained may be taken up after the result of the economies.proposed in this letter and the other economies that I have in view are fully known.

10 Under the arrangement explained above the services of the following will not be required :-

	Name	Designation	Pay.
1.	Mr.B.S.Iyengar	Senior Chemist	Rs. 250/-
2.	" K.R.Sreenivasa Rao	Chemist	180/-
3.	" M.Nagesa Rao	do	150/-
4.	" K.R.Simha	do	130/-
5.	" S.M.Ramaswamy	Manager	250/-
6.	" K.N.Panthalu	Asst.Manager	145/-
7.	" V.A.Subrahmanyam	Mechanic	97/8
8.	" T.L.Rama Rao	do	110/-
9.	" D.K.Varada Iyengar	do	90/-
10	" B.Basavaraj Urs	Electric Operator	50/-
11	" A.Narain Rao	Mechanic	87/8
12	" Md. Kasim	do	70/-
13	" M.Madhava Rao	Asst. do	45/-
14	" B.S.Govindachar	" do	40/-
15	" K.Narain Rao	Gen.Storekeeper	60/-

	Name	Designation	Pay.
16	Mr.K.Subba Rao.	Fuel Storekeepr	Rs. 55/-
17	" T. Subba Rao	Sandalwood Storekeeper	30/-
18	" A.T,Rangaswamy	Cashier	40/-
19	" A.T.Krishniengar	Typist	20/-

11) I beg to recommend that Messrs.B.S.Iyengar and Nagesa Rao may be absorbed in the Mysore University or the Education Department. Mr.K.R.Sreenivasa Rao may perhaps be appointed in the charge of the distillation plant in the Bangalore Distillery where there is at present no qualified chemist. Mr. Simha may be absorbed in the Government Soap Factory. The Soap Factory has largely expanded its output and there should be no difficulty in providing for Mr.Simha who has received special training in oils and fats.

12) In regard to Mr.Ramaswamy I beg to state that Mr.Ramaswamy has loyally served the sandalwood oil factory for the past 15 years. He has broken his arm in the discharge of his duties in the factory and I am afraid that his services should be utilised in some way by the sandal oil factory especially as his physical disability incapacitates him for executive service in other departments of Government.

13) In the general interest of the Factory I am of opinion that the sales of sandalwood oil in Northern India should be in charge of a branch office of the factory located in Calcutta. This office will control the sales of sandalwood oil in Bengal and United Provinces including Kanauj. I have every reason to believe that this is the best means of instituting an intensive propoganda for our oil in Northern India and the sales in India will be much higher than they are at present. I am satisfied that the expenses of the branch office will be fully covered by the commission the Factory is now paying to its agents in Calcutta and Kanauj. I estimate the total monthly expenses inclusive of travelling allowance to branch manager will amount Rs. 1,000/- a month. The cpmmission derived by the present agents on even the existing sales is much higher. If this proposal is approved I would try Mr.Ramaswamy as Branch Manager at Calcutta

for

for one year. Mr. Ramaswamy knows a good deal about sandal wood oil and is a man of high character. The duties of a Branch Manager are onerous and it is only fair to Mr. Rama swamy that he should be given a chance to serve the sandal oil factory in some capacity before it is decided to dispense with his services. He may be appointed as Manager on his present pay of Rs. 250/- plus a high cost allowance of Rs 150/ to compensate him for the cost of living in Calcutta.

14 Mr. K.N.Panthalu is the Assistant Manager on Rs. 145/ Both Messrs. R.Ramanuja Iyengar and K.Parthasarthi speak highly of this officer and would be glad if I can find him a place in the Mysore Factory. As however it is necessary that the staff in the factory should not be more than what is absolutely required, I am afraid it is impossible to provide for him in the factory at present. I am of opinion that this officer may be appointed as a Bus Inspector on his present pay of Rs. 145/- and given a salary of Rs. 125/- plus Rs. 20/- and absorbed later on either in the sandal oil factory or in the Department of Industries should a suitable appointment become available.

15 Eight mechanics will be thrown out of employment. Three of these officers Viz. Messrs.T.L.Rama Rao,D.K.Varada Iyengar and V.A.Subrahmanyam are efficient mechanics who have served the factory for nearly 13 years. It would be a very great hardship if these men are now deprived of their posts. I beg to recommend that all of them may be appointed as Bus Inspectors on their present pay.

16 I have separately recommended to Government through the Department of Industries the appointment of four young men as Bus Inspectors. I am of opinion that in the intersts of the public availing themselves of the services of busses plying for hire in different parts of the State,it is necessary that there should be at least one Inspector in each District. The license fees now collected through the officers of the Industries Department for the issue of brake certificates of busses fully cover the entire cost of the establishment proposed by me.

17 In regard to the other officials referred to above I regret I cannot suggest any means of utilising their services at present, I shall therefore, if approved, give these officials all the leave they are entitled to and the provident fund amount at their credit.

The total labour establishment on muster roll at the Bangalore and Mysore Factories is as follows :-

Bangalore	Rs. 2,108- 8- 0
Mysore	Rs. 2,496- 4- 0
Total	Rs. 4,605-12-0

I propose that the establishment on muster roll at Mysore should be restricted to Rs. 2,000/- a month. The rest of the labour will be disbanded. I have submitted separate proposals for paying them bonus as recommended by the Samdal Oil Board. The proposals submitted above will effect a total retrenchment in establishment and muster roll monthly of Rs. 4,518-12- 0, from Rs. 9,856- 4- 0 the expenditure incurred at present to Rs. 5,297- 8- 0. I have not included the cost of the establishment of the proposed office at Calcutta in the above, as this expenditure will be met from the commission paid to Agents and the profit on sales made by them.

The Bangalore Factory will be closed down with effect from 1st January 1931. One of the two Assistant Directors will be stationed at Bangalore for sometime to select the plant required for use at Mysore, dispose of the plant not required, finally wind up the factory. The necessary labour required for this purpose will be employed on daily wages. I expect that the buildings of the present factory will be available for disposal in accordance with the orders of Government by the middle of February 1931.

I shall submit a separate report in regard to the equipment of the Mysore Factory with pressure distillation stills and the alterations that should be effected in that factory in order that work may be carried on efficiently.

AS

As it is necessary to take very early action if the Factory should be closed down on the 1st January 1931 in accordance with the orders of Government, I request urgent orders of Government on the proposals contained in this letter.

I have the honour to be

S i r,

Your most obedient servant,

C. Ranganama Rao Sctd

Director.

mm

GOVERNMENT OF MYSORE

ADDRESS FOR TELEGRAMS:
SANDAL
BANGALORE
CODE USED: "BENTLEY'S"

SANDALWOOD OIL FACTORY
SANKEY'S LODGE

Bangalore, 13th December 1930.

No. 4892.
Enc.

2810

DEC.
DEVELOPMENT BRANCH

Dear Sir,

I have sent to day separately my proposals to Government on the staff required for working the Sandal wood Oil Factory at Mysore. As the Bangalore Factory will have to be closed on 31st December 1930 according to the orders of Government, I shall be obliged by your obtaining immediate orders of Government on my proposals.

Yours sincerely,

C Ranganatha Rao Saheb

B.Narayanaswamy Iyengar, Esq.,B.A.,B.L.,
Secretary to the Government of
H.H.the Maharaja of Mysore,
Development Departments,Bangalore.

Proceedings of the Govt.of His Highness the Maharaja of Mysore.

Read:-

Government Order No.D.5808-12/S.O.F 30-30-3 dated 29th November 1930 directing that the Sandal Oil Factories at Bangalore be closed from 1st January 1931, and requesting the Director of Sandal Oil Factories to submit proposals regarding the number of hands to be retained for working the Factory at Mysore.

Letter No.2808 dated 13th December 1930 from the Director of Sandal Oil Factories submitting proposals for retrenchment of the Factory Staff and utilising part of the existing staff for work in the Mysore Factory.

Order No.D. 6813-5 S.O.F.54-30-2

The existing scale of establishment of the factories was laid down in G.O. Nos.I.C.2255-6/I&C.25-24-9 dated 1st October 1925 and D.2568-9/S.O.F.32-25-7 dated 9th October 1926.

Consequent on the closing of the Bangalore Factory, the Director considers it unnecessary to retain the staff on the present scale and has submitted certain proposals about retrenchments that may be effected. The main features of his proposals are:-

(i) to convert the post of one of the Assistant Directors into one of "Works Manager" and to fix the pay of the new post at Rs.250-25-4

(ii) to open a Branch Office at Calcut to control the sales of Sandal Oi in Calcutta and United Provinces including Kanauj, and to post Mr.

Mr. S.M. Ramaswamy, the present Manager of the ~~New Office~~ Bangalore Factory for the charge of the new Office.

(iii) to absorb some of the Chemists to be thrown out either in the University or the Department of Education,

(iv) to absorb some of the Mechanics to be thrown out as Bus Inspectors.

(v) to appoint a draftsman on Rs.50/- per mensem for work in connection with the alterations to be made in the Mysore Factory.

(vi) to restrict the expenditure on labour employed on muster roll to Rs.2,000/- per mensem against the present scale of Rs.4,605/-

3. On a careful examination of the Director's proposals Government are pleased to pass orders as follows:-

(1) Messrs. Parthasarthi and Ramanuja Iyengar may both work in the Mysore Factory the division of work between them being settled by the Director. The question of appointing a Superintendent for the charge of the Factory will be considered later.

(2) The Director is requested to report if Mr.Ramaswamy, the present Manager of the Bangalore Factory, is qualified for the proposed place of Works Manager of the Mysore Factory. Pending further orders on his case, Mr.Ramaswamy may be kept on on his present pay.

(3) Of the existing six chemists, ~~as noted in the margin~~ Messrs. ~~K.Venkatesaiya and A.Alavandar Naidu~~ two may be kept on for work in the Mysore Factory on their present pay, as proposed by the Director ~~of Sandal Oil Factories.~~

Subject to appl. yes

1. Mr. B.S.Iyengar.
2. " K.R.Srinivasa Rao.
3. " A.Alavandar Naidu.
4. " K.Venkatesaiya.
5. " M.Nagesa Rao.
6. " K.R.Simha.

Before deciding about dispensing with the services of the other four Chemists, Government consider it desirable to see if their services cannot be utilised in connection with other kinds of distillation or allied work of immediate economic value; such as the distillation of Davana and Vetivert and other essential oils. The Director of Sandal Oil Factories is requested to secure these four chemists to work on problems of immediate practical importance. Suitable ~~Standing~~ facilities may be given to them for investigation of the problems entrusted to them and they should be required to study all aspects of the problems on which they are engaged, including markets for the disposal of the products. They should be warned that if within a period of six months they do not ~~show sufficient result~~ and prove that the net return from the sale of the products ~~manufactured by them~~ turned out at least covers the cost of keeping them in the ~~service of the~~ Factory their services would be dispensed with.

(4) The Director proposes that out of the existing 18 mechanics and Assistant Mechanics, Messrs. Siddoji Rao and Venkataramanappa may be appointed as Foremen Rs. ~~125/-~~ and ~~120/-~~ ~~per mensem respectively~~ and that the following may be kept on their present pay as Mechanics or Assistant Mechanics, all Mechanics.-

Mr. Bapu Ramaswamy.	Rs.115/-
" M.G.Govindappa.	113/8/-
" N.Nagesa Rao.	97/8/-
" K.Ranga Rao.	97/8/-

Asst.Mechanics:-

Mr.	A.Cheluvaraj	Rs. 65/-
"	D.Murti Rao.	65/-
"	S.R.Sreenivasa Iyengar.	45/-
"	V. Krishna Rao.	40/-

These proposals of the Director are approved. None of them Board

5. As regards the appointment as Bus Inspectors of any of the Mechanics to be thrown out, the Director is requested to submit separate proposals in consultation with the Director of Industries & Commerce. The Mechanics to be thrown out may apply in response to the advertisement published by the Director of Industries & Commerce and their cases may be considered along with those of other applicants and they may be shewn preference in case they possess the required qualifications. So far as their services in the Sandal Oil Factories are concerned, they should be treated as dispensed with after the grant to them of the leave they are entitled to and payment of provident Fund ~~and Bonus~~ to their credit.

(6) As regards the clerical staff, the Director proposes the retention of ~~8~~ Nine hands of whom seven are for the Mysore Factory and ~~2~~ Two for the Director's Office at Bangalore The need for two hands at Bangalore is not clear. The Director's proposals to have ~~7~~ Seven hands for the Mysore Factory are approved and sanction is accorded to the entertainmen of one Steno Typist on Rs.50/- for work in the Director's Office at Bangalore, one of the hands to be otherwise thrown out may be appointed to this post.

(7) The number of menials may be fixed

at ten as proposed by the Director.

(8) The cost of muster roll establishmer of the Mysore Factory will be limited to Rs.2,000/- per mensem as suggested by the Director.

(9) As regards the opening of a sales office in Calcutta, the Director is requested to submit separate proposals for the orders of Government.

The Director is further requested to review the position after six months and report on the possibilities of further economies on all items of outlay.

The scale of Establishment sanctioned for the Mysore Factory in pursuance of this order will be as shown in the appendix.

31.12.30

Dev.Secy:to Govt.

To

The Director of S.O.F.
The Comptroller to Govt.through F.D
The Director of I.& C.
Copy to Protection Branch

R.N.30/12. 30.12.30

Appendix.

ASSISTANT DIRECTORS. Rs.300-25-500.

Mr. R. Ramanuja Iyengar.	Rs.500/-
" K. Parthasarathi. ...	450/-

CHEMISTS.

Mr. A. Alavanda Naidu.	... 150/-
" K. Venkatesaiya.	150/-
" B.S. Iyengar.	Rs.250/-
" K.R. Sreenivasa Rao.	180/-
" M. Nagesa Rao.	150/-
" K.R. Simha.	130/-

Two of these to be retained and the remaining four to be tried for six months- ~~and absorbed later on if work is found satisfactory.~~ and kept on

MECHANICS.

Mr. Bapu Ramaswamy	115/-
" M.C. Govindappa.	112/8/-
" M. Nagesa Rao.	97/8/-
" K. Ranga Rao.	97/8/-

in Sanctioned ~~xxxx~~ scale of Rs.100-10-150.

ASSISTANT MECHANICS.

Mr. A. Cheluvaraj	65/-
" D. Murthi Rao.	65/-
" S.R.Sreenivasa Iyengar	45/-
" E. Krishna Rao.	40/-

FOREMEN.

Mr. Siddoji Rao	125/-
" Venkataramanappa.	120/-

CLERICAL STAFF.

7 Hands for Mysore Factory and one Steno Typist on Rs.50/- per mensem for work in the Director's Office at Bangalore.

The Director is requested to furnish the names of the officials proposed to be retained, with their pay noted against the names.

MENIAL STAFF.

Ten Peons at a total cost not exceeding Rs.150/- per mensem. (details to be furnished).

R.N./30/12

Appendix F G—1

SUBJECT.....

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3 dfts

Section S. O. F.

File No. S-4-30

Serial No. 3

No. D. 6817-20

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the 193

To

The D. P. O. J

Dear Sir Ref: Mysore Unit. Dist - Dte. of Excise Concern-

Consequent on the closing down of the S.O.F. at Bangalore certain retrenchments have become necessary and the following changes will have to place in the S.O.F. at Mysore from 1st January 1931. I am desired to request you to be good as to consider these cases in filling up vacancies

Date of issue 31.12.30

Signed by Mysore Rep

List of enclosures.....

Copied by.....

Examined by.....

[over

... in appointments for which they are fitted. Information as to their qualifications, length of service etc. may be obtained from the Dist. S.D.E.

1) Mr. B. S. Jayarajan - present pay Rs. 250/-
2) " K. R. Sreenivasa Rao " 180
3) " M. Nagesa Rao " 150.
4) " K. R. Sinha " 130

Yours ~~faithfully~~ yfs.

Sd/- 30/1/30 Dy. Secy.

DO 219 30-1-30

Copy to Dist. S.D.E.

Copy to CRB Subject to appl.

KB - 30-1-30

Tel

Appendix F G—1

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat
( )
the *193* .

Date of issue 31.12.38

Signed by W.M.S.R. Rao

List of enclosures.....

Copied by.....

Examined by.....

3 dfts

Section S.D.F.

File No. 54-38

Serial No. 4

No. D.6822-3

To

The Dir. S.D.F.
Chief Engr.

Dear Sir,

I am directed to forward herewith a copy of the closing down of the S.D.F. at Bangalore. Certain temporary hands have become necessary and the following Asst. mechanics mechanics/attenders & Tech. Factory, will have to please from 1st January 1939. I am directed to request you to be so good as to consider their case in filling

[over

Cr Jan Dept Workshop Engg. arising in the future.

up Vacancies for those men keep one filled. Information a training qualification, length of service etc. may be obtained from Cde Shri, S.D.R.

1) W/C : N. Panikar — Mechanic Asst. Manager. present pay Rs. 145

2) V. A. Subramanyam Mechanic. " 97-8→

3) T. L. Rama Rao " 110

4) D. K. Varade Sengar " 90

5) B. Basavaraj Mrs. " 50

6) A. Narayana Rao. " 87-8→

7) M. Krishna. " 70

8) M. Mashema Rao Asst. Mechanic 45

9) B.S. Ramakrishnan. " 40

Bx. Hfs.

D-6824 Wks 31/12

Cdr 4 Dri. Sqt ✓ Mcy 30/1/50

CRs. Subject to appl.

HQ. 5207/14-31

Cdr

Appendix F G—1

SUBJECT.....

.....

.....

Section SOE

File No. 54-30

Serial No. 8

No. D 7805-8.

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *193* .

To

The Registrar Supreme

Drs - D.K.

Fire case Comm

D.O.J.

Date of issue 23.1.31

Signed by Mr A. Nallamuthu

Dear Sir,

In continuation of

this office letter no. D. 6817-

20 S.D.J. 54-30-3 of 31/12/30

furnishing the names of

chemists attached to the

S.D. Factories Unit, and they

three Tamil ones, I am

desired to state that the

names of Messrs K Venkia

Iyengar and A. Alamanden

List of enclosures.....

Copied by.....

Examined by.....

[over

Naidu may also be consulted in filling up the vacancies for which they are fitted. Particulars as to their qualifications &c. may be obtained from the Dir. S.D.F.

Y.S. 22.1.31

D7809/S.D.F.54-30-8 dt. 26.1.31

Copy to the Dir. S.D.F. for information

R.D. 22.1.31

for D.Levy

Tel. Address :—"Sandal Bangalore"

D 6697

SANDALWOOD OIL FACTORY

Bangalore, 17th March 1931.

SECRETARIAT.

DEVELOPMENT BRANCH.

No. 4183 18 3 31 19.3.31

FROM

C. RANGANATHA RAO SAHIB, ESQ., B.A., B.L.,

DIRECTOR, SANDALWOOD OIL FACTORY IN MYSORE,

BANGALORE.

SOF 54-30-12

To

The Secretary to the Government of His Highness
the Maharaja of Mysore,
Development Departments,
Bangalore.

Sir,

With reference to the orders of Government No. D. 6813-5/S.O.F. 54-30-2 dated 31st December 1930 on my proposals for the retrenchment of the Factory Staff consequent on the abolition of the Bangalore Factory, I have the honour to state as follows:--

1) I have noted the orders of Government that the question of appointing a Superintendent for the charge of the Mysore Factory will be considered later on and that for the present Messrs. Parthasarathi and Ramanuja Iyengar may both work in that Factory, the division of work between them being settled by me.

2) In regard to Mr. Ramaswamy, I have consulted both Messrs. Parthasarathi and Ramanuja Iyengar. They are emphatically of opinion that Mr. Ramaswamy is not competent to be appointed Works Manager i.e. Engineer in sole charge of all mechanical and civil engineering works that will come up for execution or require attention in a factory of the magnitude of the Mysore Factory. While he was employed in the Bangalore Factory, Mr. Ramaswamy was in charge of Sandalwood and of Fuel Stores. He was not independently entrusted with the work that would ordinarily have to be performed by the Chief Engineer Officer of the works. This work was carried out mostly by Mr. Ramanuja Iyengar So long as Mr. Ramanuja Iyengar continues in service I do not think it

is necessary to fill up the post of Works Manager. If Government does not approve of Mr. Ramaswamy's appointment for charge of the Calcutta office, he will be employed at Mysore on the duties analogous to those which were entrusted to him while he was at Bangalore. He will also be a useful assistant to Mr. Ramanuja Iyengar.

D. 6698
Dt 28.3.01.

3) I have noted the orders of Government in regard to the chemists. I have separately submitted a report to Government to-day on the allocation of work between the different chemists employed in the Government Sandalwood Oil Factory.

4) In regard to the mechanics whose posts have been retrenched, I beg to state that the appointment of Messrs. K.N. Pantalu and V.A. Subramanyam as Bus Inspectors has been approved by Government, and these men have been deputed for training. The question of appointing others who are still unemployed either as Bus Inspectors or to other posts may be considered in due course. As Government have directed, the mechanics whose posts have been retrenched have been informed that their services should be considered as dispensed with so far as the Sandalwood Oil Factories are concerned. They have been given all the leave at their credit and have also been paid the Provident Fund to which they are entitled.

In regard to the Clerical Staff, the experience of the past few months has compelled me to revise the proposals I had originally submitted on this matter. I find that I cannot safely transfer to Mysore the main items of work that were being carried on in the Head-Office of the Director of Sandalwood Oil Factories at Bangalore.

1) It is necessary to keep a close and constant scruting

4

on the output and the manufacturing expenses at the Mysore Factory to see that the standard of efficiency is maintained and every possible economy is practised. The accounts of expenditure under a large number of detailed heads have to be scrutinised and compared constantly necessitating the services of an Accountant fully acquainted with factory operations.

2) As a result of the orders of Government regarding the employment of chemists retrenched from the staff of the Sandalwood Oil Factory on other chemical work accounts relating to such work, which has to be kept entirely separate from the normal expenditure of the factory, require careful scruting so that the receipts fully cover all the expenses inclusive of the salaries paid to the staff employed.

3) It is also necessary to keep a close watch over the markets in India and the Far East particularly as we have lost a good deal of ground in recent years. I am endeavouring to keep in direct touch with consumers in China and Java and have recently been able to book orders in Shanghai and in Hongkong for the first time since the factories were established. This entails considerable correspondence which has to be properly filed and kept ready for reference.

4) The work of the Agencies in Bombay and Calcutta require to be pushed forward with greater vigour. As a result of the deputation of the Assistant Director to Kanauj new customers have been secured. It is necessary to see that this work continues unabated. All this can only be attended to in the Head-Office at Bangalore. I have separately recommended to Government the opening of a branch office at Calcutta. The operations of all our Branch offices have to be controlled fro the Head-Office.

5) The correspondence with the Trade Commissioner in

London and Messrs. Bush & Co. in New York can only be handled in Bangalore. In order to be able to do this effectively it is necessary that all the ~~preliminary~~ primary accounts should be maintained here, the duplicates being kept at Mysore if necessary. It will not do to have to refer to Mysore for information in regard to questions that may be raised either by the Trade Commissioner or our Agents in Calcutta.

6) It is necessary to have sufficient information in the Head-Office to deal promptly with any inquiry that may be made either by Government or the Comptroller.

I believe I have sufficiently explained the necessity to have an office in Bangalore to assist me to discharge my responsibilities to Government as Director of the Sandalwood Oil Factory. This office will consist of three hands an Accountant, a Correspondence Clerk who will also maintain all the registers and a Stenographer. It will not be necessary to increase the staff already sanctioned by Government, as the work done at Bangalore will materially reduce the work at Mysore. The establishment at Mysore will consist of 5 clerks so that the total sanctioned strength of 8 clerks is not exceeded. I request the sanction of Government to this arrangement.

Government direct that for the post of Stenographer, on Rs. 50/-, one of the retrenched hands may be appointed. I beg to state that none of the hands is qualified for the post. The amount of correspondence issuing from the office is very large and for the reasons already pointed out by me is increasing daily. An efficient stenographer who has passed the Advanced Examinations in Stenography and can type

quickly and with neatness is required if the correspondence should not get into arrears, and not give occasion to comment from our foreign correspondents. The former stenographer of the Factory Mr. Rama Rao who was drawing a salary of Rs.150/- was very efficient but he unfortunately resigned. The vacancy is special and I have recently appointed a qualified Anglo-Indian Lady Typist for the post. This may be approved pending permanent arrangements through the Central Recruitment Board.

As the Comptroller has not audited the pay bill of the Staff working in Bangalore, I have had to advance the salaries due to them for February. I request the very early orders of Government approving of the arrangements made by me.

I shall submit separate proposals regarding the proposed Sales Office in Calcutta, and the utilisation of the building of the Bangalore Sandalwood Oil Factory at an early date.

I have the honour to be,

Sir,

Your most obedient servant,

C Ranganatha Rao Sahib

DIRECTOR.

mm

G.R.S. App. F VI G-2]

SUBJECT .....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *193* .

Date of issue.....10:4:31.....

Signed by..P.N.K.:M.:S.R.....

Sec. S.O.F.

File No: S 4.30.

Serial No. 14

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read— G.O. no D. 6815-15-S.O. S 4-30-2 dated 31st Dec: 1930 passing orders on the ~~Director's~~ proposals of the D.S.O. for retrenchment of the Factory staff.

Letter No. 4133 dated 17th March 1931 from the Dir

Order Thereon No. S.O.F. Submitting a report of action taken by him in giving effect to the G.O. read above and requesting sanction to

(1) Mr. S. M. Ramaswamy being employed in Mysore as Assistant to Mr. Ramanuja Iyengar

May this be

(i) Printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette English Part?

(iv) translated

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

and placed in charge of Sandalwood and fuel stores, pending orders about the manner in which his services can be utilised. (ii) to distribute the clerical Mysore - 5 clerks.

Shafts Sanctd. vide Govt. Order read above as noted in the margin, and

Bangalore 5 clerks.
Consisting of 1 Accountant, a Correspondence clerk & a Stenographer.

(iii) to the appointment of a qualified Lady-typist for the post of Stenographer, pending the orders to be made after inviting applications permanent arrangement thus:

vide CRB

Order - D. 9484-B

The arrangements proposed by the Dir. above are sanctioned.

List of enclosure

Mor 4/4/31 D. Secy.

Do

to Dir. S. D. R.

Compte.

W-B - 4.4.30 Secy. CRB

Copied by

Examined by

WD 02560 --GPB --11,250 --2-7-30

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

Read:—

1. Government Order No. D.6813-15/S.O.F.54-30-2 dated the 31st December 1930 passing orders on the proposals of the Director of Sandal Oil Factories in Mysore for retrenchment of the Factory Staff.

2. Letter No. 4133 dated the 17th March 1931, from the Director of Sandal Oil Factories in Mysore submitting a report of action taken by him in giving effect to the Government Order read above, and requesting sanction to

(i) Mr. S. N. Ramaswamy being employed in Mysore as Assistant to Mr. Ramanuja Iyengar and placed in charge of Sandalwood and fuel stores, pending orders about the manner in which his services could be utilised,

(ii) to distribute the clerical staff sanctioned in the Government Order read above as noted in the margin, and

(iii) to the appointment of a qualified Lady-typist for the post of Stenographer, pending permanent arrangements to be made after inviting applications through the Central Recruitment Board.

Mysore - 5 clerks.
Bangalore - 3 clerks, consisting of one Accountant, one correspondence clerk, and one Stenographer.

ORDER No. D. 9481-3/S.O.F.54-30-14
Bangalore, dated the 14th April 1931.

The arrangements proposed by the Director above are sanctioned.

FOR SECRETARY TO GOVERNMENT,
DEVELOPMENT DEPARTMENTS.

To

The Director of Sandal Oil Factories in Mysore.
The Comptroller to Government.
The Secretary, Central Recruitment Board.

...pendix-F G—1

SUBJECT.....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the 193 .

Date of issue 10.4.31

Signed by Mr. R.

List of enclosures.....

Copied by.....

Examined by.....

2 drafts

Section

File No. 54

Serial No. 15

No. D-9484

Confl

The Dri. S. D. F.

Dear Sri,

With reference to your letter 4133 dated 17th March 1931 stating, among other Things, that Mr. S.M. Ramaswamy is not Competent to be appointed as Works Manager &c. I am advised to Observe ~~state that~~ ~~fact that~~ there is no justification for keeping him as ~~does~~ appears to be if he is not Competent for any Works Commenced

[over

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Read :--

Government Order No.D.6813-5/S.O.F.54-30-2 dated 31st December 1930 directing among other things, that Mr.S.M. Ramaswamy, Manager of the late Sandal Oil Factory at Bangalore be kept on in service pending further orders of Government.

2. Correspondence ending with letter No.441 dated 27th July 1931 from the Director of Sandal Oil Factory, recommending that Mr.S.M.Ramaswami may be continued in the Factory at Mysore till the end of June 1932 and placed in charge of capital works in addition to ~~xtoresxxxxxxxxxxxxxx~~ stores consignments of sandalwood and sandal oil and that for the present, he may be asked to assist Mr.R.Ramanuja Iyengar who is engaged on construction work.

ORDER NO: D 5[illegible]-30/S.F.54-30-22

Dated, Bangalore, the 7th August 1931.

The recommendation of the Director is sanctioned.

for Secretary to Government,
Development Department.

To

The Director of Sandal Oil Factory in Mysore.

" Comptroller to Government,
Through the Financial Department.

S.R.-5

with his pay. It has not been possible to find a suitable place for him, yet. Consider that his best course would be to treat him as liberally as circumstances permit and terminate his service. Case is reported to be favorable with ~~your~~ respect to his duty etc.

Yrs.

4/4/31

6/4 31

GOVERNMENT OF MYSORE

ADDRESS FOR TELEGRAMS: SANDAL BANGALORE
CODE USED: "BENTLEY'S"

Confidential

SANDALWOOD OIL FACTOF
~~SANKEY'S LODGE~~

Bangalore, 10th July 19 31

No. D.O. 131
Enc.

D 174
S.O.F. 54-30-18

Dear Mr. Srinivasiengar,

Please refer to the Development Secretary's Confidential D. O. letter No. D. 9484/S.O.F. 54-30-15 of the 10th April - last directing that the services of Mr. S. M. Ramaswamy, Works Manager, Sandalwood Oil Factory, might be terminated. This matter has been held in abeyance because Government thought that useful employment could be found for Mr. Ramaswamy in the Sandalwood Oil Factory. I propose to look into this matter when next I go to Mysore and I shall submit my recommendations in due course. In the meantime, I request that orders of - Government approving of my conduct in having kept him on may be obtained and communicated to me as there are no formal -- orders on the subject.

may perhaps be sanctioned.

10.7.31

(1.7.31)

Sh member)

Yours sincerely,

N Rama Rao

D. Srinivasiengar, Esq., B.A.,
Secretary to Government,
Development Departments, Bangalore.

NRR/

D.Srinivasa Iyengar,B.A.
~~~~*xxxxxxxxxxx

S.V.R.54-30-19

Confidential.

D 212.

11th July 1931. xxx
1316

Dear Mr. Rama Rao,

With reference to your D.O. No.131 dated the 10th instant stating that you propose to look into the matter of retention of the services of Mr.M.Ramaswamy, Works Manager of the Sandal Oil Factory, when you next go to Mysore and submit your recommendation in due course and requesting orders approving of your conduct in having kept him on, I am desired to inform you that your action has been approved.

Yours sincerely,

N. Rama Rao, Esq.,B.A.,B.L.,
Director, Sandalwood Oil Factory.
~~~~

CONFIDENTIAL.

GOVERNMENT OF MYSORE

D 424

ADDRESS FOR TELEGRAMS:
SANDAL
BANGALORE

CODE USED: "BENTLEY'S"

SANDALWOOD OIL FACTORY

Bangalore, 27th July 1931.

D.O.
No. 441
Enc.

S.O.F.54-30-21

GEN. & REV. SECRETARIAT.
29 JULY 1931
DEVELOPMENT BRANCH.

Dear Sir,

With reference to your D.O. letter No.D.212/S.O.F. 54-30-19 dated 11th July 1931 communicating to me the approval of Government for retaining Mr. S.M. Ramaswamy in service, I write to state that when I had gone to Mysore during the third week of this month I looked into this matter completely. I am of opinion that he may be retained to be in charge of Capital Works in addition to Stores, Consignments of Sandalwood and Sandalwood Oil. He will, for the present assist Mr. R. Ramanuja Iyengar ~~for the present~~ who is now engaged on Construction work. His services may thereforc be retained till the end of June 1932. I request that orders of Government may kindly be obtained and communicated to me.

Yours sincerely,

U Ramanuja Rao

Mr: K.P.Rao
Refers. encl
29.7.31

D. Sreenivasa Iyengar Esq., B.A.,
Secretary to Government,
Development Department.

G.R.S. App. F VI G-2]

SUBJECT .....

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Diary No. of letter replied to.....

Sec. S.D.7.

File No: S.4.30.-22

Serial No.

General and Revenue Secretariat

( )

the 193 .

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue 8/8/32

Signed by Mr M.S. Meenakshi Iyer

Read— G.O. no. D. 6813-5 S.D.7. S.4.30.2 dated 31st Dec. 30 directing among other things, that Mr. S.M. Ramaswamy, Asst Manager of the late S.D.F. at Bangalore be kept on in Service pending further orders of Govt.

Order Thereon No. (2) Correspondence ending with letter no. 441 dt 27th July 1931 from the Dir. S.D.F. recommending that Mr S.M. Ramaswamy may be retained in his Factory upto the end of June 1932, and placed in charge of Capital works in addition to Stores, Con-

May this be

(i) Printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part?

(iv) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

Consignments of Sandalwood
and Sandalwood oil, and trail
for the present, he may be asked
to assist Mr. Ramaswamy Sepengar
who is engaged on Construction
work.

Order. D 849-50 dt 5.8.31

The recommendation of the
Dir. is sanctioned.

6/8/31 for D Secy

To
the Dir. S. O. F.
Coimbatore through Final Sects
Mg. by 8/8

List of enclos

Copied by

Examined by

WD 02560—GPB—11,250—2-7-30

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

General and Revenue Secretariat,

No. 6331 CRB

Dated, Bangalore,.....11.....Sept.....1931.

D 1 & P No

GEN. & REV. SECRETARIAT.
14 SEP. 1931

DEVELOPMENT BRANCH.

FROM

~~N. MADHAVA RAO, Esq., B.A., B.L.,~~ *Chief Secretary to the Government of His Highness the Maharaja of Mysore.*

The General ~~Secretary~~

To

S.O-9. 54-30-29

The Director of Sandal Oil Factory in Mysore,
Bangalore.

SIR,

With reference to correspondence ending with your letter No. 560 dated 10th August 1931, I am directed to convey the approval of Government to the confirmation of Miss Gahan as a Shorthand Typist in the Special vacancy in which she was temporarily employed on a salary of Rs 50/- in your office without advertising the same as directed in Government Order No. D 9481-3/S.O.F. 54-30-14 dated 10th April 1931.

I have the honor to be,
Sir,
Your most obedient servant,

For General Secretary to Govt.

Copy to Development Branch.